

## OUR LADY OF FATIMA SCHOOL MISSION STATEMENT

“In the fullness of time, in His mysterious plan of love, God the Father sent His only Son to begin the Kingdom of God on earth and bring about the spiritual rebirth of mankind. To continue His work of salvation, Jesus Christ founded the Church as a visible organism living by the power of the Spirit.”

The Catholic School, Vatican Polygot Press, Rome, 1977, Chapter 1, page 6

In response to the mission and message of Jesus Christ, Our Lady of Fatima School, with the family, strives to form a community of Faith, dedicated to continuing the mission entrusted by Christ to His Church. We, therefore, commit ourselves to the education of the whole child in an environment conducive to spiritual, intellectual, emotional, social and physical growth. We strive to imbue this environment with dedication and love that reflect the gospel message of Christ. By integrating the education of the whole child with an environment permeated by the Gospel spirit, Our Lady of Fatima School aims to continue Christ’s mission on earth in building up the Kingdom of God.

### ADMINISTRATIVE ORGANIZATION

#### PASTOR

As pastor and teacher, the bishop of a diocese shares his ministry with those he has appointed as his shepherds in the parishes of the diocese. The pastor, then, is the spiritual leader of the school and a religious leader. By his ministry and example, the students are brought to Christ and to His Church.

#### PRINCIPAL

The principal has the major responsibility for the entire school program, exerting professional leadership, especially through supervision of instruction and operation of the school program. The vice-principal shares with the principal the responsibilities of administration and supervision of the school personnel and total school program.

### STUDENT PERSONNEL

#### STUDENTS

Our school exists for the students. We look on the students as the focal point of our instruction and programs. We strive to maintain a program that is relevant, effective, and adaptable to the students’ needs and the times in which the students are living and will live.

## ADMISSION REQUIREMENTS

To register for first grade a child must reach the age of six by September 30<sup>th</sup>. The age for admission to Kindergarten is one year less than that of first grade. Preference is given to Catholic students registered in the parish. Other students are enrolled if class size permits additional students. For students with special needs, admission may be denied if reasonable accommodations cannot be made.

## REGISTRATION

Certain forms and certificates are required when registering for school. These include but are not limited to the following:

Proof of membership in Parish  
Baptismal Certificate (if Catholic)  
Birth Certificate  
Immunization Records  
Court Ordered Custody Agreements  
Signed Agreement for Admission Form (if non-Catholic)  
Tuition Agreement Form

## RE-REGISTRATION

The re-registration process takes place in the spring of the school year. All parents are required to complete the registration requirements if their child's placement is to be secured for the next school year.

## DISSEMINATION OF INFORMATION

All information regarding students is protected to safeguard the rights of the students against infringement of privacy, misinterpretation of data, and inappropriate use. The administrator or any school personnel may not divulge, in any form to any person or agency, information contained in school records except:

- With written consent from the student's parents/guardians specifying records to be released and to whom.
- To comply with a judicial order.

## CHANGE OF ADDRESS

Inform the office if you have had a change in address or phone number. The same applies to a change in emergency contacts.

## PERFECT ATTENDANCE

Perfect Attendance Certificates are issued to a student who has been present and on time each instructional day. Certain absences, such as a death in the family, would not prevent a student from receiving a Perfect Attendance Certificate.

## ABSENCES

Parents are required to call the school office before 8:00 to advise school administration that their child will be absent that day. A note to the teacher is required for absence. A physician's note, however, is required after three days of absence. It is important that students are symptom free for 24 hours before returning to school. Students who miss excessive school days without a physician's note or known valid reason may be considered truant

## LATENESS

Students arriving after prayers are considered late and are required to obtain a late slip from the office before going to their classroom. Excessive lateness may call for a parent conference.

## TUITION

Tuition is set by the Pastor in collaboration with the Principal, Pastoral/ Finance Councils and Business Manager in the spring of the year; parents are obligated to meet the payment requirements. Special rates are determined for students who are not members of Our Lady of Fatima Parish.

## DRESS CODE POLICY

*Uniforms are worn from the first day of school until the last day.*

## KINDERGARTEN

- The uniform for the boys and girls in Kindergarten is the gym uniform

## BOYS UNIFORM

Boys in grades 1 to 4 are required to wear the following:

- Gray trousers (no denim), white shirt, navy V-neck cardigan school sweater or vest, navy tie, black belt, and tan bucks.

Boys in grades 5 and 8 are required to wear the following:

- Gray trousers (no denim), white shirt, navy V-neck pullover school sweater or vest, navy tie, black belt, and tan bucks.
- Slacks are to be worn to the waist, not the hip.

All Boys

- Boys are not permitted to wear earrings, chains, or bracelets or have extreme hairstyles expressing the latest fad. Hair should be tapered, cut above the collar, and not hanging over the ears or eyes.

## GIRLS UNIFORM

Girls in grades 1 to 6 are required to wear the following:

- Red plaid jumper, white blouse with Peter Pan collar, navy cardigan school sweater, navy or black knee socks or tights, and tan bucks.

Girls in grades 7 and 8 are required to wear the following:

- Red plaid kilt (to the knee), white button down oxford blouse, navy blue school sweater, navy blue or black knee socks or tights, and tan bucks.

All Girls

- Girls are not permitted to wear make-up or nail polish, Girls may wear one set of post earrings, watch (no bracelets), medal, cross, and one small ring.
- No extreme hair styles expressing the latest fad or coloring of hair is permitted.

## SUMMER UNIFORM

- Summer uniforms are optional. Boys may wear white golf shirts with navy shorts. Girls may wear golf shirt with navy skort or navy short. Specific dates are noted on the monthly calendar for seasonal uniform changes. White socks should cover the ankle.

## GYM UNIFORM

- Gym uniforms are worn on gym class days. These consist of blue sweatpants, sweatshirts, shorts, T-shirts and white or black sneakers, securely fastened.

## CURRICULUM

Curriculum for Our Lady of Fatima is determined by the Archdiocesan Office for Catholic Education. It is supplemented by the community directives of the Sisters, Servants of the Immaculate Heart of Mary.

## RELIGION

As a Catholic school we believe it is important to integrate a personal understanding and relationship with Jesus into all aspects of our curriculum. Our faculty and administration formulate yearly spiritual goals which are grade appropriate. Teachers followed the Guidelines which contain:

- The Core Content with reference to scripture
- The Liturgical Year with emphasis on Sunday Mass
- Summaries of the feasts of Mary and the lives of the Saints
- Praying with Children

The children in grade three are prepared for and receive the sacraments of Penance and Holy Eucharist while the students in grade six receive the sacrament of Confirmation. Each classroom has a special area called a “prayer corner” and there are many opportunities to extend service to others.

### MATHEMATICS

Our mathematics curriculum is a carefully planned program in which concepts are introduced, developed and maintained from year to year through the use of the Archdiocesan Guidelines and Maintenance Sheets. The Guidelines reflect the goals of the NCTM Principles and PA Standards for Elementary and Middle School Mathematics. Strong emphasis is placed on problem solving, critical thinking and reasoning skills, communicating math, estimation and mental math, making connections, and the use of manipulatives and technology.

### ENGLISH LANGUAGE ARTS

The content of the Archdiocesan Language Arts Curriculum includes reading, writing, spelling, phonics, grammar, listening, speaking, and thinking. The skills acquired should overflow into the curriculum content of the other disciplines. Progress in the Integrated Language Arts is measured through portfolio assessment which incorporates the use of a variety of formal and informal assessment supported by the use of rubrics.

### SCIENCE

The discovery and inquiry approach is emphasized in the teaching of elementary science and follows a lab and experience –oriented approach. The curriculum includes: general science, physical science, life science, earth science, and health science.

### SOCIAL STUDIES

Our Social Studies program is interdisciplinary with emphasis on history, geography and government. The program focuses on the unity of all human beings and concentrates on making the students aware of the importance of sensitivity toward all peoples and cultures.

### FINE ARTS

General music classes are scheduled weekly for all students. The curriculum focuses on music theory and appreciation along with liturgical music. Our Arts Attack program consists of 24 hands-on, developmental, sequential lessons per grade.

### TECHNOLOGY

Technology classes are scheduled weekly for all students. Our program incorporates cooperative learning and integration of computer skills into all areas of the curriculum while focusing on the skills set by the Archdiocesan Guidelines. All students sign a Student Internet Access Contract which calls for the responsible use of technology.

### PHYSICAL EDUCATION

Physical Education classes are scheduled weekly for all students. It is our goal to develop physically educated individuals who have the knowledge, skills, and confidence to enjoy a lifetime of healthful physical activity. Our PE teacher supervises organized play, a walking program, and our School Wellness Policy Plan.

### WORLD LANGUAGES

Our Lady of Fatima School has introduced a Spanish program called Espanol Parati for the students beginning with the students in the primary grades.

### BAND

Music lessons and Band are extra-curricular activities. Information is available in the school office.

### PREPARATION FOR CLASS

Students are responsible for completing all class assignments and homework on time. Failure to do so indicates a lack of serious preparation for class. Incomplete homework assignments will result in a consequence appropriate to the grade level. Examination of copybooks and worksheet for neatness and completeness of work, as well as class participation, are part of the overall report card grade.

Students are expected to:

- Give attention and respect to the teacher at all times
- Actively participate in class
- Refrain from creating situations which disrupt the classroom learning environment

### HOMEWORK

Homework refers to an assignment made by a teacher that will positively reinforce a concept presented in class and should include both written and study assignments. Parents are asked to provide an orderly and quiet atmosphere in which to do homework and to check and sign assignments.

The following time allotment is allowed for homework every night:

- Grades 1 and 2.....30 minutes
- Grades 3 and 4.....60 minutes
- Grades 5 and 6.....90 minutes
- Grades 7 and 8.....120 minutes

In order to arrange for assignments of children who are absent, kindly call the school office by 9:00A.M. The work may be picked up at the main office between 3:00 and 3:30P.M. Students are responsible to complete work and tests missed due to absence.

### FIELD TRIPS

It is the prerogative of the classroom teacher to decide if his/her class will have a class trip. Archdiocesan guidelines explicitly state that any class trip must be educational in nature, moderate in cost and confined to the school day.

Permission slips must be signed and returned to school. We do not honor permission given over the phone.

A child may be denied the privilege of attending a class trip if his/her behavior has not been acceptable in the school setting.

Students requiring medication on field trips shall provide the certified school person responsible for the field trip with a copy of the School Medication Authorization Form.

### TEXTBOOKS

Students are responsible for the proper care of all books and materials. Books are covered and carried to and from school in a school bag or back pack. Defacing books, loss of books or any improper treatment will result in a child paying for the book.

Many texts and workbooks are purchased through government funding and are loaned to the students for their use throughout the school year. In accordance with State Law (Acts 90/195) we are required to have a signed form to that effect on file.

\*\*Archdiocesan Guidelines can be found on the Archdiocesan website.  
[www.catholicschools-phl.org](http://www.catholicschools-phl.org) under Parent Resources.

## ASSESSMENT PROGRAM

### STANDARDIZED TESTING

The Archdiocese of Philadelphia's standardized testing program (Terra Nova) is administered in grades K, 2, 4, 6, and 7. Administrators and teachers use test results to analyze reports, share appropriate reports with parents(s)/ guardian(s), and use the information gleaned from the reports to plan for the improvement of instruction in the school, the classroom and for the individual student.

### Reporting/Report Cards

The report card is an evaluation of the student's performance in school as far as the teacher can determine and should show the students and his/her parent(s)/guardian(s) the steps that are necessary for further progress. Report cards are issued three times a year in accord with the schedule set by the Archdiocese of Philadelphia. Progress reports are issued before each report period in sufficient time to allow for a student to improve a grade.

Participation in CYO events may be affected if there are failing grades.

### RIVER VALLEY SYSTEM

RVS is Our Lady of Fatima's student information management system which provides secure access to assignments and grading information anytime, from anywhere. Parents can see exactly what scores their child has received so far—and what is coming in the future. Our goal is to provide a robust application that closes the communication gaps between parents, students and educators, thereby improving the educational experience for all. RVS website is [www.rvsgradebook.com](http://www.rvsgradebook.com).

### RETENTION

Careful assessment of a student's performance and ability is considered before retention is recommended. The administrator and teacher seek the assistance of the IST Team and other support services in making a decision to retain a student.

### CURRICULUM MODIFICATION

A curriculum modification is a small alteration, adjustment or limitation in the existing grade level curriculum expectations which is not commonly done for all students within the regular elementary classroom. The modification maintains the integrity of the subject matter so that the student in this plan achieves the necessary foundation of skills for the grade level. The specific results of a psychological-educational evaluation determine the plan for curriculum modification.

## SUPPORT SERVICES

### GUIDANCE

- Individual, small group and classroom counseling services are provided through the Delaware County Intermediate Unit
- Students are referred by the principal, teachers, or parents
- Students are referred for a variety of reasons: school performance, organizational and study skills, depression, grief/loss, anger management, anxiety/stress management, personal and social skills, etc.
- Conferencing with parents scheduled twice a year
- Crisis Intervention services provided if needed
- Referrals for counseling outside of school provided if needed
- School Counselor is a member of the IST Team

### REMEDIAL SUPPORT IN READING

- Remedial reading services are provided through the Delaware County Intermediate Unit by a certified reading specialist
- Students are instructed in small groups of three to five members
- The program is designed to help the students reach their full potential
- The remedial reading teacher is a member of the IST Team

### SPEECH/LANGUAGE SUPPORT

- Speech and Language services are provided through the Delaware County Intermediate Unit

### TESTING

- Educational and psycho-educational testing services are provided through the Delaware County Intermediate Unit

### LEARNING SUPPORT

- Our Lady of Fatima School provides two Learning Support classrooms for students in grades 1 through 8
- Students are mainstreamed into the regular classroom for certain subjects
- Applications for this program are obtained through the Archdiocesan Office of Catholic Education

### IST – INSTRUCTIONAL SUPPORT TEAM

- Team approach to a problem solving process that allows educators with different expertise to work together to develop effective intervention strategies in order to help children who are “at risk” due to academic, behavior, social, and/or emotional problems
- Parents, administrators, or teachers may refer children for IST support

## HEALTH AND SAFETY

### ARRIVAL

The traffic pattern for arrival is to be followed according to the map provided. If it is necessary for a parent to accompany their child/ren into the line-up areas, they must park their vehicle in front of the church. To facilitate an efficient drop-off procedure, please have your child/ren prepared to exit the vehicle when the vehicle stops at the South Avenue entrance. These requirements are necessary for the safety of the children and drivers.

During cold weather months, the children line up in the gym. Parents who accompany their child/ren into the gym are asked to drop off their child/ren and leave the gym area. Teachers are assigned to supervise the children.

### DISMISSAL

There are three dismissal lines: Westbridge, Post Road, and South Avenue. Students who are bus riders are dismissed from the library. Students who are picked up by car are dismissed only at the South Avenue exit. Picking up children at other locations (Post Road, at the gym doors, between church and convent) is prohibited.

Orange cones are placed in areas near the school to keep traffic away from the dismissal lines. It is important for drivers to be cautious when leaving the property.

If there is to be a change in a child's usual dismissal procedure, parents must send a note to school in order to alert the teacher. If a situation arises during school hours which calls for a change in the usual dismissal procedure, parents are required to alert the school

#### STUDENTS LEAVING EARLY

A student who needs to be dismissed early, must have written notification from his/her parents/guardians. Only parents/guardians or someone authorized by the parents/guardians can come into the school office to get a child.

#### SCHOOL CLOSING/ DELAYED OPENING

In the event of inclement weather or an unforeseen emergency, Our Lady of Fatima School will call you via the Alert Now rapid communication system. Announcements are also made over the various radio and television networks. It is imperative to keep the school office aware of changes in phone numbers.

Children will never be dismissed from school unless a parent/guardian or authorized person comes to school to sign him/her out. If weather conditions deteriorate during the day, children are kept in school until the regular dismissal time or until a parent comes to pick them up.

#### SCHOOL DOORS

For security reasons, all doors in the school building remain closed and locked during school hours.

#### VISITORS TO SCHOOL

Visitors must be buzzed in at the South Avenue entrance and report to the office where they sign-in.

#### INTERNAL SECURITY

Students are supervised at all times by an authorized adult designated by the administrator. Students may not leave the building unless accompanied by a parent or faculty/staff member.

#### PHOTO/INTERVIEW RELEASE

Permission will be obtained from parents for students to be photographed and/or interviewed for use outside the parameters of school.

#### SAFE ENVIRONMENT LESSONS

In the Charter for the Protection of Children, Article 12 calls all Dioceses to establish "safe environment" programs for all grade levels. This ongoing education is presented to the students two times during the instructional year. The lessons are available for parents to review by visiting [www.catholicschools-phl.org](http://www.catholicschools-phl.org) and clicking on Safe Environment.

#### PEACE PROGRAM

Teaching peace is recognizing that peace is not simply the absence of violence, but rather a dynamic state of relationship-building and mindfulness where we look to Jesus as our Guide. Peace does not mean running away from conflicts, but rather bringing consciousness to the moment when conflict takes place and participating in a conflict resolution process. Our Peace Room provides the atmosphere for students to sit together and resolve their differences.

#### CRISIS MANAGEMENT PLAN

All schools within the Archdiocese of Philadelphia provide for a safe, enriching environment where students and parents feel comfortable in the knowledge that each school takes this responsibility very seriously. In keeping with this mission, a program has been created to help schools provide that safe environment. The program consists of seven plans which could be used for various crises. This Crisis Management Plan calls for:

- An Internal Lockdown
- An External Lockdown
- A Medical Emergency
- An Assault
- An Evacuation
- A Fire
- A shelter in Place and Evacuation

Drills for these plans are conducted monthly. The students will be directed to the church or YMCA in the event an evacuation is necessary.

#### MEDICINE/ SCHOOL NURSE

Teachers and other non-administrative school employees, except a certified school nurse, shall not be required to administer medication to students. Parent(s)/ guardian(s) are responsible for administering medication to their children. Administering medication during school hours or during school-related activities is discouraged unless it is necessary for the critical health and well-being of the students.

No school personnel shall administer to any student nor shall any student possess or consume any prescription or non-prescription medication (including cough drops) until a School Medication Authorization Form has been completed and signed.

Teachers, other certified school personnel, and secretaries designated by the building administrator may administer student medication when the nurse is not available.

All student medication is left with the school nurse. Medication must be clearly marked with the student's name, doctor's name, contents and dosage in the original labeled pharmacy container. If there is no school nurse, medication is left with the person designated by the administrator.

#### CARES

Children Are Receiving Extended Services is an after school program for parents who are unable to pick up their child/ren at dismissal. A room in the school building is designated as the CARES ROOM. Parents may request a Handbook and all necessary forms if they wish to apply.

### BUS TRANSPORTATION

The local school districts and the YMCA provide transportation to and from school. Parents must contact their school district to request transportation. It is understood that the children obey the rules for bus safety.

### LUNCH PROGRAM

The students have the option of eating their lunch in school or going home for lunch with a parent or guardian. Hot lunches are scheduled throughout the year. Home and School volunteers organize the orders and serve the children.

Parents who find it necessary to bring a child's lunch to school must leave it at the place designated for forgotten lunches. Please refrain from bringing fast food lunches to school.

Students are obligated to obey the lunch monitors and certain rules to insure that lunch time is an enjoyable and relaxing experience.

Snacks and days when special treats are permitted should include healthy items.

## CODE OF CONDUCT

We believe that discipline is fundamental to life. Discipline is a necessary reflection of the Philosophy of a Catholic School, which attempts to develop a fully committed Christian - a Christian committed to the observance of just rules and regulations, which will assist the individual in responding to his/her responsibilities and obligations to himself/ herself/and others.

Correct training in discipline means that a child learns to accept rules and regulations presented by lawful authority. Students are expected to act in such a fashion that their behavior will reflect favorably on themselves and that of the school. The students of Our Lady of Fatima School are expected to show consideration and respect to their fellow students, teachers and staff members thus creating a harmonious atmosphere within the school. All students must recognize their individual responsibilities and obligations and discharge them in accordance with school regulations. Children who fail to comply with the policies and regulations of Our Lady of Fatima School must accept the consequences.

The discipline code of Our Lady of Fatima School applies to students and parents/guardians at parish and school sponsored and off-campus events where the behavior is contrary to Catholic teachings or could bring disrepute or embarrassment to Our Lady of Fatima Parish and School community.

Discipline Procedures for grades K through 8 will be explained to the parents at the “Back-to-School Night” in September.

### CONSEQUENCES

Consequences result for students who choose to disregard both Christian behavior and OLF school rules.

<i>Kindergarten – Grades 1 &amp; 2:</i>	Teacher’s individual policy for handling School Code of Conduct and Parent communication.
<i>Grades 3 through 6:</i>	Calendar system used; parents are required to sign.
<i>Grades 7 &amp; 8:</i>	Verbal warnings followed by a detention will be given for infractions of the School Code of Conduct. When a detention is issued, parents are required to sign and return the form.

### INFRACTIONS/DETENTION SYSTEM

*Grades 3 through 6: 5 infractions = 1 detention*  
*Grade 7 & 8 see above under Consequences*  
*Detentions will be served with the individual teacher.*

Infractions include but are not limited to:

- Unacceptable behavior
- Violation of dress code
- Failure to be in assigned area at the proper time
- Failure to return notes or forms in a timely manner
- Mistreatment of property
- Chewing gum
- Unprepared for class

An immediate detention or suspension may be issued for serious school violations which include but are not limited to:

- Conduct considered unacceptable and serious by faculty and/or administrator
- Stealing, cheating, forgery
- Blatant disrespect for authority or school rules/ insubordination
- Misconduct on the bus
- Vandalism, destruction of property
- Abusive or obscene language, gestures, or actions
- Physical or verbal abuse
- Possession of drugs, tobacco, alcohol
- Irreverence/ Immorality
- Possession of any weapon (real or play) or instrument intended to cause harm
- Use of cell phone during school hours
- Any action opposed to our Bullying Policy
- Truancy

### SUSPENSION OR EXPULSION

Formal suspension is a serious disciplinary action taken against a student whose actions constitute a major infraction. The first suspension will be in-school. The second suspension will be out-of-school. During the suspension period a student may not participate in any school activity including CYO. Students are required to complete all school assignments missed during the time of suspension.

Following suspension, a student may return to the classroom after parents have met with the principal. At this time, parents and students will sign a contract which clearly explains expectations for the future.

### EXPULSION

Three suspensions make a student liable for expulsion. The Pastor and the Principal make this determination following a period of discussion and evaluation.

Immediate expulsion may occur if a situation is extraordinary and extremely serious.

### BULLYING POLICY

Bullying involves actions or words against another person for the purpose of inflicting physical or emotional harm or discomfort or damage to a person's reputation that is intimidating or threatening and affects the learning and school environment. Acts of harassment, intimidation, and bullying (including cyber bullying and the like) are unacceptable behaviors and prohibited in Our Lady of Fatima School. Students are encouraged to report incidents of bullying to school personnel. Action will be taken to investigate, respond, discipline, and remediate those acts of bullying which take place in the school, on school grounds, or at any activity sponsored, supervised, or sanctioned by the school. This policy also applies to off-campus behavior that somehow brings discredit or scandal to the school or school personnel and/or causes substantial disruption to the learning environment. This policy should not be taken lightly as serious disciplinary sanctions will follow acts of bullying. Parents and students are required to sign our No-Tolerance Policy at the beginning of each school year.

Our Lady of Fatima School follows the Philadelphia Archdiocesan Policy prohibiting harassment, including sexual harassment. Sexual harassment refers to any unwelcome sexual attention, sexual advances or other verbal, visual or physical conduct of a sexual nature. Sexual Harassment is unacceptable conduct and will not be tolerated. Any student who is determined to have violated this policy will be subject to appropriate disciplinary action up to and including dismissal from the school.

In addition, in the case of threats of violence or harassment, in any form, including oral, written or electronic, by a student against any member of the school community, the student, if suspended but not dismissed, may be required to have psychological or psychiatric clearance before returning to the school.

## COMMUNICATION

### MONTHLY CALENDAR

Parents are provided with monthly calendars of events along with the yearly calendar which is sent home at the beginning of the school year.

### PARENT/TEACHER CONFERENCES

In recognition of the parents/ guardians role as the primary educators of their children, our school schedules parent conference day(s) as opportunities for teachers and parents to share mutual observations on the educational growth of the children. If a need arises outside of conference time, parents are asked to put the request in writing and send it to the teacher.

### SCHEDULE

Morning	Lunch	Dismissal
8:00.....Bell	12:00 – 12:45	3:00.....Bell

### FAMILY ENVELOPE

A “Family Envelope” is sent home every Thursday with the oldest child in each family. The envelope contains information from the Pastor, Principal, and Home and School Association. Parents are asked to sign the envelope and return it promptly to school.

## HOME AND SCHOOL ASSOCIATION

Our Lady of Family has an organized Home and School Association whose membership consists of those parents whose children are registered in our school. Membership fees are included in the Activity Fee.

The Home and School Association meets regularly. It offers speakers on timely topics, gathers lists of volunteers and organizes a variety of “fun” and “fund” raisers.

## VOLUNTEERS

Our Lady of Fatima depends on generous volunteers from the school and parish community. All volunteers must have clearances that are up to date have completed Safe Environment Training. Volunteers must adhere to the standards set in the “Volunteer Handbook”.

